

RSMS PTO BOARD MEETING MINUTES

March 11, 2019

Meeting called to order @12:36pm. All members present signed in. Motion to approve last month's minutes by Tina H., Natalie K. 2nd the motion; all members present approved.

Principal's Report: **Digital Sign**-to be installed March 12-19, 2019. **Milestones**-begins after spring break.

President's Report: **PTO Newsletter:** need pictures to insert/promote Watch D.O.G.s program. Also include information about: 8th grade Dance & Picnic, Box Tops collections dates: 3/27/19 & 5/10/19. **By-Law** Committee: revisions soon to be completed. Once finalized, a hard copy of new PTO By-Laws will be available at the Front Office weeks before next General PTO meeting, for anyone who would like to review document. By-Laws will be voted upon before next General PTO meeting on 4/16/19 @ 6:30pm. Additionally, Budget for next SY and PTO Elections will be held same evening on 4/16/19. **Direct Drive:** Tina H. moves to raise direct drive to \$35 per student or \$45 per family if more than one student attending RSMS. Raewyn G. 2nd the motion; All Board members approved. Treasurer will need to verify this increase. **DATES** to remember: 4/30-5th Grade parent meeting @ 6:30pm-Auditorium; 5/8/19 4:30-6:30- Retirement Party for Ms. Blair. President Yap will offer staff, PTO monetary donation for party. **General PTO Board Meeting:** 4/16/19 @ 7pm Speaker: Ken Morrow.

Treasurer's Report: Treasurer absent. President Yap reported that budget line items: of Corporate Programs: Kroger, Publix & Amazon Smile may need to change. Need to add Watch D.O.G. program to budget. New checks were issued to Suni Goff and Jodie Perini for the reimbursement of 2018's 8th Grade dance items because their checks were lost.

Hospitality-February-cute bouquet of treats given to staff for Valetines Day. March-bags of skinny pop will be distributed. April will also provide small treats for staff. May-National Teacher Day-will kickoff Teacher Appreciation Week on 5/7/19 with a catered luncheon by Nuke's.

Committee Reports: **Popcorn/Ice Cream**-Popcorn exceeded budgeted revenue. Duty Free Lunch-occurs second Thursday of every month; will have enough volunteers to provide this service for teachers. Tina H. suggested that volunteers of Watch D.O.G. program participate in this service. **Spirit Wear**-working on new design; keeping to Panthers theme so as to make it an easy transition to wear into high school. **Box Tops:** collected \$358 worth of Box tops; \$110 in Bonus Box Tops. Raewyn G. suggests taking away collection responsibility from teachers and as a way to encourage more participation, mounting mail boxes in 2-3 locations throughout the school as a reminder to students; will need Ms. Blair's approval. Chad N. offered to make the mailboxes if we need to. Also, suggested to have Mr. Harper include as a reminder to students on morning broadcast. **8th Grade Picnic**-Tina H.-received picnic forms from 70

students thus far; deadline 3/15/19. Picnic scheduled for 5/17/19. **8th Grade Dance**-Natalie & Liah are on schedule. **Watch D.O.G.:** 25 dads attended the first pizza event; most heard of program via “word of mouth”. Budgetary needs: \$450 for startup kit; \$150 Fall and Spring Pizza event. Request \$500 Budget for next SY. Chad N. will be present at “Meet the Teacher” next SY so as to encourage more volunteers to sign up.

Meeting adjourned @ 1:53pm.

Respectfully Submitted, Vanessa Siguenza, RSMS PTO Secretary